

MINUTES OF THE REGULAR MEETING
Board of Education
Farmington Municipal School District Number Five
Thursday, January 28, 2010 – 7:00 p.m.

MEMBERS PRESENT:

Steve Nelson, President
Sandy Schumacher, Vice President
Mike Isaacson, Secretary
Nancy DeLong, Deputy Secretary
Bill Young, Member

MEMBERS ABSENT:

OTHERS MEETING WITH THE BOARD:

Janel Ryan, Superintendent
D'rese Sutherland, Asst. Superintendent of Finance
James Barfoot, Asst. Superintendent of Operations
Michael Vallejo, Asst. Superintendent of Curriculum & Instruction
Linda Schilz, Asst. Superintendent of Human Resources
Frank Stimac, Asst. Superintendent of Campus Programs
Robert Emerson, Asst. Superintendent of Assessment, Accountability & Technology
Dolores Cammon, Administrative Assistant

ADMINISTRATORS ABSENT:

WORK SESSION

REVIEW OF 9TH GRADE ACADEMY

Piedra Vista High School 9th Grade Academy Department Head Janet Clifton gave a Power Point presentation showing the first semester data comparisons with last year's data on the percentage of students passing all classes, ethnicity subgroups, English Language Learner subgroups, Special Ed subgroups, and low income subgroups. She reported that there seems to be an average of thirty 9th graders each year that don't succeed. Ms. Clifton reported on intervention techniques being used to try and help those students be successful. One of those techniques is that teachers agree to "adopt," so to speak, each of the students that are struggling and give them a little extra attention. Piedra Vista Principal Ann Gattis and Assistant Principal Dr. Anthony Smagacz were present to answer questions from the Board.

Farmington High School Principal Linda Kerr showed the Board a chart with passing rate and disciplinary comparisons.

There was lengthy discussion on the pros and cons of closing campus for 10th grade students because of high truancy rates. Campuses are closed for 9th grade students. Mrs. Ryan asked the high school principals to look at this issue and bring her their recommendation.

AUDIT REPORT

Auditor David Berry did a brief overview of the audit report and stated that there were no significant deficiencies. He commended Mrs. Sutherland and the Finance Office for their work.

REGULAR BOARD MEETING

CALL TO ORDER

Mr. Nelson called the regular meeting to order at 7:02 p.m. Mr. Young led those present in the Pledge of Allegiance to the American flag and salute to the New Mexico State flag.

WELCOME TO GUESTS

Mr. Nelson welcomed everyone to the meeting.

CONSIDERATION TO ADOPT THE AGENDA

Mrs. Ryan recommended that the agenda be adopted as presented.

It was moved by Mr. Young, seconded by Mrs. DeLong, to adopt the agenda as presented. The motion carried unanimously.

CONSIDERATION TO APPROVE THE MINUTES OF THE JANUARY 14, 2010 REGULAR BOARD MEETING

Mrs. Ryan recommended that the Board approve the minutes of the January 14, 2010 regular board meeting.

It was moved by Mrs. Schumacher, seconded by Mr. Isaacson, to approve the minutes of the January 14, 2010 regular board meeting. The motion carried unanimously.

RECOGNITION OF STUDENTS, STAFF AND PATRONS

There were no recognitions.

OPPORTUNITY FOR GUESTS

No one wished to address the Board.

CONSIDERATION TO RATIFY HEARING OFFICER DECISIONS IN CASES 56 THROUGH 68

Mrs. Ryan recommended the Board ratify the Hearing Officer decisions in cases 56 through 68.

It was moved by Mrs. DeLong, seconded by Mr. Isaacson, to ratify the Hearing Officer decisions in cases 56 through 68. The motion carried unanimously.

BOARD REVIEW AND DISCUSSION OF PROPOSALS FOR REDUCING WAIVERS AT HEIGHTS MIDDLE SCHOOL

Heights Principal Janet Hunter presented the Board with the following proposals for reducing waivers at Heights Middle School.

Proposal #1

2010-2011

- Returning waiver students (approx. 50 students)
- No new waivers for any reason except new employees at Heights

2011-2012

- Returning waiver students (approx. 21 students)
- No new waivers for any reason except new employees at Heights

2012-2013

- There would be no returning waiver students
- New waivers accepted only for:
 - Heights Employees (1 student)
 - Safety Issues (as determined by Mr. Stimac – however there are other middle schools he could choose instead of Heights)
 - Employees at Mesa Verde, Rocinante, or Piedra Vista

2013-2014

- Resume regular waiver policy

Proposal #2

2010-2011

- Returning waiver students (approx. 50 students)
- New waivers accepted only for:
 - Heights Employees (unless we hire someone new, there are no new waivers in this category)
 - Safety Issues (as determined by Mr. Stimac – however there are other middle schools he could choose instead of Heights)
- This means no new waivers for incoming 6th graders and no new waivers for siblings of students already on a waiver.

2011-2012

- Returning waiver students (approx. 21 students)
- New waivers accepted only for:
 - Heights Employees (unless we hire someone new, there are no new waivers in this category)
 - Safety Issues (as determined by Frank Stimac)
 - Employees at Mesa Verde, Rocinante, or Piedra Vista
- This means no waivers for incoming 6th graders and no waivers for siblings of students already on a waiver.

2012-2013

- Returning waiver students (This should be a small number based on safety issues and employees of Mesa Verde, Rocinante, or Piedra Vista)
- New Waivers accepted only for:
 - Heights Employees (1 student)
 - Safety Issues (as determined by Frank Stimac)
 - All other school employees

2013-2014

- Resume regular waiver policy

Proposal #3

2010-2011

- Returning waiver students (approx. 50 students)
- New waivers accepted only for:
 - Heights Employees (unless we hire someone new, there are no new waivers in this category)
 - Safety Issues (as determined by Mr. Stimac – however there are other middle schools he could choose instead of Heights)
 - Siblings of students already on a waiver

2011-2012

- Returning waiver students
- New waivers accepted only for:
 - Heights Employees (unless we hire someone new, there are no new waivers in this category)
 - Safety Issues (as determined by Frank Stimac)
 - Siblings of students already on a waiver
 - Employees at Mesa Verde, Rocinante, or Piedra Vista

2012-2013

- Returning waiver students
- New Waivers accepted only for:
 - Heights Employees (1 student)
 - Safety Issues (as determined by Frank Stimac)
 - Siblings of students already on a waiver
 - All other school employees

2013-2014

- Resume regular waiver policy

When asked by the Board, Ms. Hunter said she preferred Proposal #2. Mrs. Ryan asked board members to review all the proposals and be prepared to vote at their February 28, 2010 board meeting.

RECOMMENDATION TO MAKE UP SNOW DAYS

Mrs. Ryan presented the Board with the following proposal for students and staff to make up the snow days.

SNOW DAYS

- TWO HOUR DELAY ON January 19th
- TWO HOUR DELAY ON January 20th
- CLOSED FOR January 21st
- CLOSED FOR January 22nd

RECOMMENDATIONS:

- No make-up for staff or students for the two days of two-hour delay.
- STUDENTS:

Students will be in School on February 10th (for January 21st)
 Students will be in School on March 10th (for January 22nd)

February 10th and March 10th staff is already in school as these were to be Professional Development days.

- STAFF:

**Two choices for make-up of January 21st

1. Work all day on February 5th(P/T Conference day) and all day on May 26th (students only for three hours). P/T conferences will still be held to 7:00 PM Thursday evening and no students will be in school on February 5th.

OR:

2. Take a personal half day on each of these days Feb. 5th and May 26th

**Two choices for make-up of January 22nd

1. Take a personal day for January 22nd

OR:

2. Make up 6.5 hrs. (Without counting that Lunch for the 22nd) with a time sheet in only 30 minutes per day or 60 minutes per day increments over and above the regular 7.5 hour day. The building principal will sign off on your time sheet and return it to HR.

12 Months Employees: January 21st.

1. Take a vacation or personal day.

OR:

2. since we sent you all home for safety sake, on a time sheet make up the time in 30 minute or 60 minute intervals and have your supervisor sign off and return the copy to HR.

January 22nd.

* This was a workday for all 12-month employees. If you were absent please use common practice of taking a vacation or personal day.

Mrs. Ryan recommended the Board approve the recommendation for making up snow days.

It was moved by Mr. Isaacson, seconded by Mrs. Schumacher, to approve the recommendation for making up snow days. The motion carried unanimously.

REPORTS FROM THE SUPERINTENDENT, STAFF AND BOARD

Mrs. Ryan reported that every Tuesday morning Senator Asbill (a former superintendent) and Coalition of School Administrators Director Tom Sullivan host a teleconference to discuss education issues and legislative updates that affect education. She added that this past Tuesday the unit value was the big topic. It was announced that the unit value was being reduced by \$70 per unit.

Assistant Superintendent of Finance D'rese Sutherland explained that this cut in the unit value means a shortfall for the District of approximately \$1.2 million. Mrs. Sutherland shared with the Board where this money will be cut from this year's budget, the majority coming from cash carryover and cash balance, which means starting budget planning for next year with less.

Mrs. Ryan stated that there are options being presented in the Legislature for cuts to the education budget. It is her hope they will not include changes to the funding formula. She added that they are expecting a 17% increase in insurance costs and if the Legislature doesn't budget funds to help offset the cost of this increase to districts it will be tough. The Legislature is also looking at cutting capital projects that are sitting idle and not started. Mrs. Ryan also reported that HB3 has left the House and has been sent to House Appropriations.

Mrs. Ryan reported that she will be going to Santa Fe next Thursday to meet with the NM Coalition of School Administrators and again on Tuesday when Rocinante High School is honored. She will also be there the following week for the NM School Boards Association Board Member Institute.

Mrs. Sutherland reported that the budget process will start in the next few weeks for the 2010-2011 school year. She added that a hiring freeze needs to start now with any vacant positions and any positions that need to be filled should be filled with contract labor that is temporary. Mrs. Sutherland gave board members a quarterly report showing all funds, all capital programs and all bond programs. She said she will start sending this report to them electronically each quarter.

Mrs. Ryan introduced Special Education Director Phil Valdez and explained to the Board that she had asked him to come this evening and report on his department. She added that the large number of students and staff Mr. Valdez is responsible for almost makes his department like a small school district within the District. Mr. Valdez gave an explanation of the reauthorized IDEA and went through the 15 different indicators explaining what there are, how to comply, the target and the Farmington Schools rate towards meeting the target.

CONSENT AGENDA

Mrs. Ryan recommended that the Board place items 9a through 9e on a consent agenda.

It was moved by Mrs. DeLong, seconded by Mrs. Schumacher, to place items 9a through 9e on a consent agenda. The motion carried unanimously.

Mrs. Ryan recommended that the Board approve the items on the consent agenda.

It was moved by Mrs. DeLong, seconded by Mr. Young, to approve the items on the consent agenda. The motion carried unanimously.

CONSIDERATION TO APPROVE 2008-09 AUDIT

Mrs. Ryan asked board members if they had any additional questions regarding the audit after hearing Mr. Berry's report during the work session. The Board had no additional questions.

Mrs. Ryan recommended the Board approve the 2008-09 Audit.

It was moved by Mrs. Schumacher, seconded by Mr. Isaacson, to approve the 2008-09 audit. The motion carried unanimously.

EDITING STEP: PROPOSED REDUCTION IN FORCE POLICY

Mrs. Ryan stated that she had not received any suggestions for changes to the proposed Reduction in Force Policy. The proposed policy will come to the Board at their February 25, 2010 meeting for adoption.

**EDITING AND ADOPTION STEP: PROPOSED UPDATES TO BOARD POLICY
SECTION 2.1 ATTENDANCE POLICY**

Assistant Superintendent of Campus Programs Frank Stimac reported that since the last meeting a few grammatical changes were made to the proposed Attendance Policy but nothing that changed the meaning.

Mrs. Ryan recommended that the Board suspend the rules for policy adoption so this proposed policy can be both edited and adopted at this meeting.

It was moved by Mr. Isaacson, seconded by Mrs. Schumacher, to suspend the rules for policy adoption. The motion carried unanimously.

Mrs. Ryan recommended that the Board approve the proposed policy changes to Section 2.1 – Attendance Policy.

It was moved by Mr. Young, seconded by Mr. Isaacson, to approve the proposed policy changes to Section 2.1 – Attendance Policy. The motion carried unanimously.

RECOMMENDATION FOR SUPPORT OF THE RACE TO THE TOP MEMORANDUM OF UNDERSTANDING AND SCOPE OF WORK

Mrs. Ryan recommended the Board support the Race to the Top Memorandum of Understanding and Scope of Work.

It was moved by Mrs. Schumacher, seconded by Mrs. DeLong, to support the Race to the Top Memorandum of Understanding and Scope of Work. The motion carried unanimously.

PERSONNEL REPORT

Since the last meeting, the District has hired 3 certified and 1 classified staff and accepted the resignations of 3 classified staff. The District also hired 3 hourly staff.

EXECUTIVE SESSION: 8:47 P.M.

Mrs. Ryan asked the Board to enter an executive session as authorized by NMSA 1978 10-15-1 through 10-15-4 to discuss personnel issues.

It was moved by Mr. Young, seconded by Mrs. DeLong, to enter executive session to discuss personnel issues. The motion carried with the following vote. Ayes: Mr. Young, Mrs. DeLong, Mrs. Schumacher, Mr. Isaacson and Mr. Nelson. Nays: None.

RECONVENED: 9:05 P.M.

Upon reconvening, Mr. Nelson stated that while in executive session the Board discussed only personnel issues.

ADVANCED PLANNING

The Board of Education discussed and concurred to have all board work sessions start at 3:45 p.m. and all Board of Education meetings start at 5:15 p.m.

Feb. 12-13, 2010 NMSBA Board Member Institute

Feb. 25, 2010 3:45 p.m. Board Work Session
5:15 p.m. Board Meeting

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:06 p.m.

Attest _____
Secretary

Signed _____
President

Approved _____, 2010.